



Meanscoil na Toirbhirte

**Lios Tuathail
Co. Chiarraí**

Presentation Secondary School

**Listowel
Co. Kerry**

Letter to all year groups 1st to 6th Year

7th June 2018

Dear Parents/Guardians,

I wish you a restful and enjoyable Summer. I hope your daughter has had an engaging year with us that has enabled her to mature and grow in confidence.

State Exams June 2018

We wish our 3rd and 6th Year students well in the coming weeks with their exams. The girls are in our thoughts and prayers at this time.

Board of Management Agreed Report

The Agreed Report from each Board meeting is put on the school website after each Board meeting. The Agreed Report from the June 5th meeting is now on the website

Programmes Coordinator Appointment

The Board of Management following an interview process has appointed Norma Dowling as Programmes Coordinator with responsibility for Transition Year, Leaving Cert Applied and Leaving Certificate Vocational Programme.

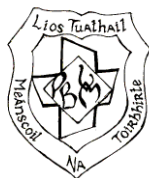
Fundraising Bingo

We will be having a Fundraising Bingo in October to raise money to replace some of the old computers in the school. Your support will be much appreciated

Book Rental Scheme Details for 1st to 3rd Year students

The Book Scheme in the School is a very impressive scheme. From a financial point of view it offers parents the opportunity to plan ahead and also to make considerable savings.

The checking of books in the possession of 1st and 2nd Years 2017/2018 will take place at the following times.



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Book checking week – Start 9.30a.m.

Date	Student
11th June 2017	<i>Checking Books – First Year 2017/2018</i>
12th June 2017	<i>Checking Books – First Year 2017/2018</i>
13th June 2017	<i>Checking Books – Second Year 2017/2018</i>
14th June 2017	<i>Checking Books – Second Year 2017/2018</i>

We ask the 3rd and 6th Year students to please return all their Book Rental Books after each exam.

Financial Support toward the cost of the Book Rental Scheme

The Department of Education and Skills give all schools funding to support Needy Students

A needy student is defined as a student from a family where there is:

- Genuine hardship because of unemployment or short time working
- Prolonged illness of a parent
- Large family size with inadequate means
- Single parenthood
- Other family circumstances (e.g. alcoholism) indicating a similar degree of financial hardship

The Department of Education and Science guidelines divide such families into the following three categories:

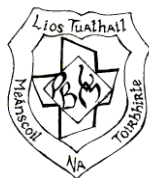
- Families which are dependent mainly on social welfare payments
- Families on low incomes from employment (Such families should be in receipt of the Family Income Supplement (FIS) or beneficiaries under the Back-to-School Clothing and Footwear scheme)
- Families which are experiencing financial hardship because of particular circumstances in the home

Entitlement to a medical card is not necessarily an indication of eligibility.

If you require support please see the application form on the website. Fill it out and bring it to the school office for my attention please.

A Payment Plan

A Payment Plan is available to all parents/guardians who wish to avail of it. Please speak to me if you wish to avail of it. Each payment plan can be designed to suit each family.



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Book List for Fifth Year Students 2018/19

The 5th Years students are not part of the Book Rental Scheme. The book list is now available on the school website under the Senior Cycle heading of the Curriculum Tab.

There will be a Book Sale on Thursday 21st June 2018. We will be selling the 6th Year Book Rental Books. The Book Sale will be held from 9.30a.m. – 12.30p.m.

School Self Evaluation and School Improvement Planning

Since 2014 we are working on School Self Evaluation and School Improvement Planning initiatives. We have focused on Literacy, Numeracy, Assessment For Learning and Mind Mapping. This year we concentrated on Wellbeing. Two teachers conducted research on Classroom Culture and Wellbeing. The research established that our students loved teachers' comments on their work and in particular 'Two Stars and a Wish', with this approach the teachers highlights two aspects of the student's work that were very good and recommends an area for improvement.

In 2018-2019 we will be concentrating on Reporting. In March 2018 the National Council for Curriculum and Assessment issued Reporting Guidelines. In light of the New Junior Cycle that includes Classroom Based Assessment, Subject Learning and Assessment Review meetings and new descriptors in school examinations we will be consulting with parents, students and staff in the coming year.

DES Circular on Consultation with the School Community including teachers, students and parents on the use of smart phones and tablet devices in schools

We will be consulting with the school community regarding this circular

Use of plastic bottles

As a School that is very committed to the Green Schools Programme, we are now adopting a policy requesting that all students use a re-usable water bottle with their name on it.

Summer Newsletter 2018

The Summer Newsletter 2018 will be available shortly in print and on the website

School Administration Charges

As I have mentioned on numerous occasions this school like many other Voluntary Secondary School is struggling financially. The School at present asks for money for the following:

School Administration Charges



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-
- School Journal
 - School Insurance
 - Correspondence
 - Locker
 - Photocopying
 - Computer Maintenance

The Board of Management is seeking a voluntary contribution from parents. This money will go towards supporting activities for the girls - for example Activities and Theme Weeks. The Board is requesting €100 per student and €150 per family as a voluntary contribution.

School Uniform

It is very important that all students wear the correct uniform at all times.

The uniform is available in the town, is Irish sourced and is of good quality.

- **Brown Trousers / Brown Skirt**
- **Shirt**
- **Brown V neck jumper**
- **Black or Brown Shoes:**

Students can wear whatever shoes they choose coming and going from School but wear black or brown shoes at School. Runners or footwear that resembles runners are not accepted.

September Information/Consultation Evenings

I will be holding Information Evenings as usual for all parents in September 2018.

Communication with parents

Please ensure that the School has your correct contact details. If you have changed your mobile number or if you are not receiving text messages contact the office. The School Website, Facebook page and Twitter accounts are important sources of information for parents.

Parents' Association/Student Council meetings with the Board of Management in May 2018

The Parents' Association and the Student Council Executive met with the Board of Management on May 15th. This was a very engaging and worthwhile encounter. The Board acknowledged and thanked the parents for the wonderful support the school receives from them.

The Student Council presented an excellent report to the Board on the extensive list of Council activities during the year.

Pres 75

A book celebrating the 75 years of the school will be launched in the Autumn.



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School Office

The School Office will close on Friday 29th June and will reopen on Tuesday 7th August. I wish to thank Geraldine, Jayne, Elaine and Bridie for their professionalism, wonderful work and kindness to all who have contact with them.

Supervised Study

Supervised Study will be as follows from September 2018

Monday & Tuesday 4.15p.m. – 6.15p.m.

Wednesday, Thursday & Friday 3.45p.m. – 6.15p.m.

Contact in August

You will receive a detailed letter from me in August outlining the main issues for the 2018-2019 academic year.

May I take this opportunity to thank parents and students for the support and goodwill we receive from you all. This school is a wonderful school, full of commitment, hard work and dedication to our students.

Please contact me at any time should any issues arise.

May God bless you

**Eileen Kennelly
Principal**

principal@presentationsecondarylistowel.ie






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August/September Return dates for students

-  Tuesday August 28th: First Year and TY students
-  Wednesday August 29th: Third and Sixth Year students
-  Thursday August 30th: Second and Fifth Year students

Members of the Board of Management

Trustee Nominees

Shay Downes Chairperson
Sr. Mary McMahon
Ed Hayes
May Frances Behan

Parents' Association Nominees

Dorothy Stack
Deirdre O'Neill

Staff Nominees

Gerard Tarrant
Lisa Whelan