Meanscoil na Toirbhirte

Lios Tuathail
Co. Chiarraí

Presentation Secondary School

Listowel
Co. Kerry

Presentation Secondary School Listowel
Child Safeguarding Statement

Adopted by the Board of Management

Signed: *Mr. Shay Downes*

Chairperson of the Board of Management

Date 21st August 2018

Review Date August 2019

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Mission Statement:

Ours is a Presentation Secondary School, inspired by the vision of Nano Nagle, and in response to her we welcome and cherish girls irrespective of ability or background.

We aim to develop a vibrant community of Pupils, Staff, Parents, and Management, based on Gospel values such as justice, truth and honesty, in accordance with the ethos of the school and our agreed Code of Discipline and conduct.

We aim to assist in the development of the full potential of each girl in a pleasant and safe environment, where the dignity of each member of the School community is recognised, affirmed and valued.

We aim to awaken our girls to their true dignity and role as women in present day society. Inspired by these values we dedicate ourselves to the continual development of our Presentation School.

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Child Safeguarding Risk Assessment

Written Assessment of Risk of Presentation Secondary School Listowel

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of **Presentation Secondary School Listowel**

1. List of school activities

(insert list of school activities in this section)

Daily arrival and dismissal of pupils
Recreation breaks for pupils
Classroom teaching
One-to-one teaching
One-to-one counselling
Outdoor teaching activities 1) Geography field trips 2) Biology field trips 3) Hiking/Walking 4) Tidy Towns 5) History Trips
Sporting Activities 1) Gaelic Football 2) Soccer 3) Rugby 4) Basketball 5) Zumba 6) Athletics 7) Cross Country
School outings — all day trips 1) Retreats 2) Outdoor Education trips 3) Trips to Plays, Art Galleries 4) Young Scientists / SciFest 5) Theatre Trips 6) Bowling
School trips involving overnight stay 1) Training Camp 2) Young Scientist 3) School trips – Gaeltacht 4) Hosteling

5) History Trips
6) Biology Trips
Use of toilet/changing/shower areas in schools
1) Annual Sport's Day
Fundraising events involving pupils
Use of off-site facilities for school activities
1) Town Park
2) St John's
3) University Laboratories
4) Careers Exhibitions
5) Sports' Facilities
School transport arrangements including use of bus escorts (for student with special needs)
Care of children with special educational needs, including intimate care where needed
Administration of Medicine
Administration of First Aid
HSE Vaccination
Curricular provision in respect of SPHE, RSE.
Wellbeing
Prevention and dealing with bullying amongst pupils
Training of school personnel in child protection matters
Use of external personnel to supplement curriculum
Use of external personnel to support sports and other extra-curricular activities
Care of pupils with specific vulnerabilities/ needs such as :
Pupils from ethnic minorities/migrants
Pupils from Traveller community
Lesbian, Gay, Bisexual or Transgender (LGBT) students
Pupils of minority religious faiths
Children in care
Children on CPNS (Child Protection Notification System
Other vulnerable students
Recruitment of school personnel including Teachers/SNA's/Caretaker/Secretary/Cleaners/Canteen, etc.
External Guest Speakers
Volunteers/Parents in school activities
Visitors/Contractors present in school during school hours
Visitors/Contractors present during after school activities
Participation by pupils in   religious ceremonies/religious instruction external to the school
Use of Information and Communication Technology by pupils in school

Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones, etc.
Students participating in work experience in the school
Students from the school participating in work experience elsewhere
Student teachers undertaking training placement in school
Use of video/photography/other media to record school events
After school use of school premises by other organisations

Use of school premises by other organisation during school day
Student Council Activities
Parent Council Activities
After School Study, including weekends and holidays. (Distinguish between school versus privately organised)

2. The school has identified the following risk of harm in respect of its activities -

(insert risks of harm identified in this section)

Examples of Risk of Harm (List not exhaustive)

Risk of harm not being recognised by school personnel

Risk of harm not being reported properly and promptly by school personnel

Risk of child being harmed in the school by a member of school personnel

Risk of child being harmed in the school by another child

Risk of child being harmed in the school by volunteer or visitor to the school

Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons

Risk of harm due to bullying of child

Risk of harm due to inadequate supervision of children in school

Risk of harm due to inadequate supervision of children while attending out of school activities

Risk of harm due to inappropriate relationship/communications between child and another child or adult.

Risk of harm due to children inappropriately accessing/using computers, social media, phones and other devices while at school

Risk of harm to children with SEN who have particular vulnerabilities

Risk of harm to child while a child is receiving intimate care

Risk of harm due to inadequate code of behaviour

Risk of harm in one-to-one teaching, counselling, coaching situation

Risk of harm caused by member of school personnel communicating with pupils in inappropriate manner via social media, texting, digital device or other manner

Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner

3. **The school has the following procedures in place to address the risks of harm identified in this assessment -**

(insert the procedures in place to address risks of harm in this section)

Supervision, Code of Behaviour, Anti-Bullying, Social Media, Mobile Phones & Electronic devices.
Supervision, Code of Behaviour, Anti-Bullying Policy, Social Media, Mobile Phones & Electronic devices.
Professional Code of Conduct for Teachers, School Policy on one- to- one teaching/meetings
Guidance Policy,   SEN Policy, School Policy on one- to- one teaching /meetings
Guidance Policy, School Policy on one- to- one teaching /meetings
First Aid, Administration of Medicines, Supervision Policy, Pastoral Care, Whole School Guidance, Out of school activities policy, School Policy on one-to-one teaching/meetings Vetting, Policy on students travelling to event, Policy and Procedures for use of external personnel
First Aid, Administration of Medicines, Supervision Policy, Pastoral Care, Whole School Guidance, Out of school activities policy, School Policy on one-to-one teaching/meetings Vetting, Policy on students travelling to event, Policy and Procedures for use of external personnel
First Aid, Administration of Medicines, Supervision Policy, Pastoral Care, Whole School Guidance, Out of school activities policy, School Policy on one-to-one teaching/meetings Vetting, Policy on students travelling to event, Policy and Procedures for use of external personnel
School Tour Policy, Pastoral Care, Whole School Guidance, Substance Use Policy, School Policy on one- to- one teaching /meetings, First Aid Policy, Administration of Medicines, Communication Policy with parents (fixtures/venues/ times/changes, etc.), Policy on students travelling to events, Policy and Procedures for use of external personnel
School Tour Policy, CP, Pastoral Care, Whole School Guidance, Substance Use Policy, School Policy on one- to- one teaching /meetings, First Aid Policy, Administration of Medicines, Policy and Procedures for use of external personnel
Supervision *,   Code of Behaviour, Anti-Bullying , Social Media, Mobile Phones and Electronic Devices
Supervision, Code of Behaviour, Anti-Bullying, Social Media, Mobile Phones and Electronic Devices
School Policy, CP, Pastoral Care, Whole School Guidance, Substance Use Policy, School Policy on one-to-one teaching /meetings, First Aid Policy, Administration of Medicines
School Tour Policy, CP, Pastoral Care, Whole School Guidance, Substance Use Policy, School Policy on one-to-one teaching /meetings, First Aid Policy, Administration of Medicines, Policy and Procedures for use of external personnel
Supervision Policy, Code of Behaviour, Anti-Bullying Policy, Social Media Policy , SEN Policy, Mobile Phones and Electronic Devices
SEN Policy School Policy, Pastoral Care, Whole School Guidance, Substance use Policy, School Policy on one-to-one teaching /meetings, First Aid Policy, Administration of Medicines
School Policy. See https://www.jmb.ie/administration-of-medicines
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School Policies , Policy on teachers being present with external personnel No unsupervised access to students
SPHE and RSE Policy, RSE Policy for senior school students
Wellbeing Policy
Anti-Bullying Policy , Code of Behaviour Policy, Pastoral Care Policy, Whole School Guidance Policy, Wellbeing Policy, SPHE Policy

I. All school personnel are provided with a copy of the school's *Safeguarding Statement and the Child Protection Procedures for Primary and Post-Primary Schools 2017*
II. All school personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017*
III. All school personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017*
IV. All registered teaching teachers are required to adhere to the *Children First Act 2015*
V. School adheres to the requirements of the Garda vetting legislation and DES circulars
VI. School complies with the agreed disciplinary procedure for teaching staff
VII. Training for Principal (DLP) and Deputy Principal (Deputy DLP)
VIII. Encourages all staff to avail of relevant training
IX. Encourages BOM members to avail of relevant training
X. Induction of all new staff and school personnel, including student teachers and students on work experience

Policy and Procedures for use of external personnel
Policy and Procedures for use of external personnel
Some /all of the following policies may be relevant: Admission and Enrolment Policy, Religion Policy, Pastoral Care Policy, Whole School Guidance Being LGBT in Schools Resource — https://www.education.ie/en/Publications/Education-Reports/Being-LGBT-in-School.pdf. Transgender Equality Network Ireland www.teni.ie Child Protection Notification System http://www.tusla.ie/uploads/content/Parent_leaflet_-_Final.pdf Critical Incident Management Plan Links with SENO, NEPS, EWO, TUSLA, CAMPS, and outside agencies
BOM Recruitment Policy, Statutory Declaration, Vetting, Registration Teaching References, Induction, Training, Child Protection Procedures
Policy and Procedures for use of external personnel
Policy and Procedures for use of external personnel
Policy and Procedures for visitors, contractors during school hours
Policy and Procedures for visitors, contractors after school hours
Admission and Enrolment Policy, Religion Policy
AUP Policy, Social Media Policy , Supervision policy

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Code of Behaviour, Suspension and Expulsion Policy, Mobile Phone Policy & Electronic Devices Policy
Policy in respect of students undertaking work experience at the school.
Policy in respect of students undertaking work experience at the school.
Induction Policy, Training , Vetting and Statutory Declarations
School Policy
School Policy
School Policy
Supervision, Code of Behaviour, Anti-Bullying, Social Media, Mobile Phones & Electronic devices.

Important Note: It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition
 of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post Primary
 Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on **21ˢᵗ August 2018** It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed *Mr. Shay Downes*   **Date 21ˢᵗ August 2018**

Chairperson, Board of Management

Signed *Ms. Eileen Kennelly*   **Date 21ˢᵗ August 2018**

Principal/Secretary to the Board of Management