



Meanscoil na Toirbhirte
Lios Tuathail
Co. Chiarraí

Presentation Secondary School
Listowel
Co. Kerry

7th March 2019

Dear Parents/Guardians,

Teaching and Learning: New Junior Cycle

Please note the change in the format of the eportal results for Junior Cycle students. The grades are no longer given to students, the descriptors are used.

The Results of the Classroom Based Assessments are available, there are no grades given to students because the descriptors are being used also.

Results

Your daughter's February Exam's report is now available on our administration system which is called eportal. Attached with this letter is your personal pass code to access the system.

INSTRUCTIONS FOR VIEWING RESULTS:

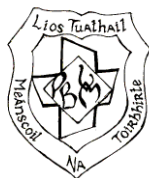
Open School Website: www.presentationsecondarylistowel.ie

- Click on Communications > E-Portal
- Click on External E-Portal in the middle of the screen
- Login using User Name & Password
- Under Results on the left hand side of screen > Click on More
- View Exam February 2018/2019

Please Note: Also available to view

Your daughter(s) previous Test Results/Time-Table and Attendance Record.

If you are having any difficulty accessing the results please contact the office. If you do not have access to a computer/internet we will be happy to print the results for you.



Meanscoil na Toirbhirte
Lios Tuathail
Co. Chiarraí

Presentation Secondary School
Listowel
Co. Kerry

I hope that your daughter is happy with her progress. It is very important that your daughter maintains a focus on their academic work and on good study habits.

BOM Annual Review of Child Protection 26th February 2019

The Board of Management has reviewed the Child Protection Procedures. The Child Protection Mandatory Templates are available on the school website. Hardcopies are also available from the School Office. The Parents' Association and Student Council were informed about the review.

Mandatory Templates

Schools must use the Child Safeguarding Statement and Risk Assessment templates. There are 4 templates:

[Mandatory Template 1: Child Safeguarding Risk Assessment Template.](#)

[Mandatory Template 1: Child Safeguarding Risk Assessment Template \(Landscape version\).](#)

This mandatory template 1 is available in portrait or landscape layout. The content of each template is exactly the same and using either version will meet the requirements of the Child Protection Procedures.

[Mandatory Template 2: Child Safeguarding Statement Template.](#)

[Mandatory Template 3: Checklist for Review of the Child Safeguarding Statement.](#)

[Mandatory Template 4: Notification regarding the Board of Management's review of the Child Safeguarding Statement](#)

Review of Affirmation Practices in the school.

We are in the process of conducting surveys with parents, students and staff regarding how we organise the Awards Day in May and also how we affirm students generally in the course of the school day.

The New Building

We were initially granted permission for 8 new classrooms to replace the prefabs. Given that our Science Labs are very old and not suitable for teaching the New Junior Cycle we made a proposal to include 4 classrooms and 2 new Science Labs in the new building, with the old Science Labs being refurbished and changed in to classrooms. The Department of Education and Skills have accepted our proposal. The new building will commence shortly.

School Policies

We are currently conducting a Review of the Assessment Policy in light of the New Junior Cycle.

School Self Evaluation and School Self Improvement Planning 2018-2019



Meanscoil na Toirbhirte
Lios Tuathail
Co. Chiarraí

Presentation Secondary School
Listowel
Co. Kerry

We are implementing the new Reporting Guidelines (March 2018) and 'Forbairt' project recommendations. A whole school survey of students has taken place as part of the SSE process in the school. The results of the surveys will be shared with parents and students. The results will also be published in the Annual Report 2018-2019

Students Leaving the School during the School day

Students who leave the school during the School day must sign out at the office and can only leave the building in the company of their parent(s). Students who wish to leave the school with an adult other than their parent, must inform the office staff who can then confirm the arrangement by phone with the student's parents.

A number of Leaving Cert students who are over 18 years of age can leave the building after signing out.

All students who arrive late in the mornings will meet with the Deputy Principal, Ms. Walsh. Students who come to school after the first class must sign in at the office and offer **a written explanation for the late arrival.**

Lunch time activities

We have a number of activities going on at lunch time. It is our intention after Easter to make significant use of the field for soccer, football and rounder's leagues. We encourage all of the students to go for a walk at lunch time; exercise is so vitally important to health and wellbeing.

School Website

The school Website can be found at www.presentationsecondarylistowel.ie
The School Twitter account is pressec_pss

The Health Promotion Committee

Any parents interested in getting involved with the Health Promotion Committee please chat to me. We are planning a Health Promotion 'Wellbeing' Theme Week in April.

Supervised Study

We offer Supervised Study every evening after school. It is not a profit making venture for the school. At present we are not covering our costs at the current rate of €2 per hour or €4 per evening (2.5 hours on Wednesday/Thursday/Friday) therefore we will have to charge €5 for study for the 2.5



Meanscoil na Toirbhirte
Lios Tuathail
Co. Chiarraí

Presentation Secondary School
Listowel
Co. Kerry

hour sessions on Wednesday/Thursday/Friday. We will offer a study deal to students who opt for study 5 evenings at €20

Contact with the Year Head

- ✚ Margaret Walsh: Year Head to 1st and 6th Years
- ✚ Eileen Counihan Year Head to 2nd and 5th Years
- ✚ Muireann O'Sullivan Year Head to 3rd Years
- ✚ Eoin Hilliard Year Head to Transition Years

Please chat to the Year Head if you have any concerns about your daughter.

Board of Management

Please note that the Board of Management Agreed Report is posted on the school website after each Board meeting. The Parents' Association Executive will be invited to meet with the Board of Management in May.

Parents' Association

Any parent interested in being associated with the Association please give your name to me.

Car Park

Can I gently remind parents that the school car park is limited to staff only between 8.30am and 4.30pm please. We have very genuine concerns about road safety issues on the main road outside the school therefore the gate on the Ballybunion Road is now open in the morning and evening. Can I ask parents **not** to park on the double yellow lines outside the school please.

Fundraising

The Board of Management is promoting 'Split the Bucket' as a fundraising initiative at the moment. Please encourage your family and friends to put €2 in the bucket.

Book Rental Scheme

The Board has decided to increase the cost of the Book Rental Scheme from €120 to €130 for 2019-2020



Meanscoil na Toirbhirte
Lios Tuathail
Co. Chiarraí

Presentation Secondary School
Listowel
Co. Kerry

School Insurance matters

I have been advised to inform parents that students who arrive on the school premises before 8.30am in the morning are the responsibility of their parents. School supervision technically begins at 8.30am.

Finance Matters

Our School like many other Voluntary Secondary Schools is struggling financially. Can I ask all parents who have yet to pay for school books, etc to pay the balance of what is due. It is imperative that all monies owed for 2018-2019 are paid before May 2019. Any parents who wish to avail of the Payment Plan please talk to me.

We are introducing an online parental payment system for 2019/2020 onwards. Instructions on how to make payments will be available on the website when the system is up and running. As there is only a facility for entering one amount under any one code we are entering €150 as the Voluntary Contribution figure. You can adjust this figure accordingly on your computer/phone. If you have any difficulty with expenses please contact the Principal to discuss same.

Upcoming Events

- ✚ Weeks of 18th March and 29th April: Seamus Whitty Workshops for all students
- ✚ CEIST Student Leadership Day Dublin 20th March
- ✚ Under 16 A;ll Ireland Badminton Finals Wednesday 20th March
- ✚ TY Show Friday 5th April
- ✚ School is closed on 18th March
- ✚ Easter Holidays Friday 12th April
- ✚ School reopens on Monday 29th April
- ✚ Friday 6th May is a Bank Holiday
- ✚ Leaving Cert Irish Orals week of Monday 1st April
- ✚ Leaving Cert Modern Languages Orals week of 8th April
- ✚ TY Work Experience week of 8th April
- ✚ Awards Ceremony Wednesday 15th May
- ✚ 6th Year Graduation Mass Thursday 23rd



Meanscoil na Toirbhirte
Lios Tuathail
Co. Chiarraí

Presentation Secondary School
Listowel
Co. Kerry

-
- ✚ Transition Year Graduation week of 27th May
 - ✚ House Exams for non State Exams classes week of Monday 27th May
 - ✚ Transition Year Portfolio Assessment week of 20th May
 - ✚ Summer Holidays Friday June 2nd

Thank you for your support. Please contact me or any of the staff if you have any concerns regarding your daughter.

Kind wishes

Eileen Kennelly

Principal
eileen.kennelly@preslistowel.ie

Presentation Secondary School Board of Management 2016-2019

Trustee Nominees

Chairperson: Mr. Shay Downes
Ms. Mary Frances Behan
Mr. Ed Hayes
Sr Mary McMahon

Parents' Association

Ms. Deirdre O'Neill
Ms. Dorothy Stack

Staff

Ms. Lisa Whelan
Mr. Gerard Tarrant

Parents' Association

Chairperson: Ms. Marina Cahill



Meanscoil na Toirbhirte
Lios Tuathail
Co. Chiarraí

Presentation Secondary School
Listowel
Co. Kerry
