



**Meanscoil na Toirbhirte**

**Lios Tuathail  
Co. Chiarraí**

**Presentation Secondary School**

**Listowel  
Co. Kerry**

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**6<sup>th</sup> August 2019**

**Dear Parents/Guardians**

Thank you for enrolling your daughter in Presentation Secondary School for the 2019/2020 school year. No doubt at this time of the year your daughter is looking forward to beginning a new chapter in her education here at our school.

**First Day in secondary school**

The First Year students will attend on Tuesday 27<sup>th</sup> August at 9am for the full day. Classes finish on Tuesdays at 4pm.

**Book Rental Scheme Details**

The Book Scheme in the School is a very impressive scheme. From a financial point of view it offers parents the opportunity to plan ahead and also to make considerable savings.

The books will be available to your daughter for collection on Monday 19<sup>th</sup> and Tuesday 20<sup>th</sup> August from 10am-1pm and from 2pm to 4pm.

**Board of Management Agreed Report**

The Agreed Report from each Board meeting is put on the school website after each Board meeting.

**Financial Support toward the cost of the Book Rental Scheme**

The Department of Education and Skills give all schools funding to support Needy Students

A needy student is defined as a student from a family where there is:

- Genuine hardship because of unemployment or short time working
- Prolonged illness of a parent
- Large family size with inadequate means
- Single parenthood
- Other family circumstances (e.g. alcoholism) indicating a similar degree of financial hardship

The Department of Education and Science guidelines divide such families into the following three categories:

- Families which are dependent mainly on social welfare payments



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- Families on low incomes from employment (Such families should be in receipt of the Family Income Supplement (FIS) or beneficiaries under the Back-to-School Clothing and Footwear scheme)
  - Families which are experiencing financial hardship because of particular circumstances in the home

Entitlement to a medical card is not necessarily an indication of eligibility.

If you require support please see the application form on the website. Fill it out and bring it to the school office for my attention please.

### **A Payment Plan**

A Payment Plan is available to all parents/guardians who wish to avail of it. Please speak to me if you wish to avail of it. Each payment plan can be designed to suit each family.

### **Use of plastic bottles**

As a School that is very committed to the Green Schools Programme, we are now adopting a policy requesting that all Students use a re-usable water bottle with their name on it.

### **Summer Newsletter 2019**

The Summer Newsletter 2019 is available in print and on the website

### **School Administration Charges**

As I have mentioned on numerous occasions this school like many other Voluntary Secondary School is struggling financially. The School at present asks for money for the following:

#### **School Administration Charges**

- School Journal
- School Insurance
- Correspondence
- Locker
- Photocopying
- Computer Maintenance

The Board of Management is seeking a voluntary contribution from parents. This money will go towards supporting activities for the girls - for example Health Promotion Theme Weeks, guest speakers,

The Board is requesting €100 per student and €150 per family as a voluntary contribution.



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### **School Uniform**

It is very important that all students wear the correct uniform at all times.

The uniform is available in the town, is Irish sourced and is of good quality.

- **Brown Trousers / Brown Skirt**
- **Shirt**
- **Brown V neck jumper**
- **Black or Brown Shoes:**

Students can wear whatever shoes they choose coming and going from School but wear black or brown shoes at school. Runners or footwear that resemble runners are not accepted.

### **September Information/Consultation Evenings**

I will be holding Information Evenings as usual for all parents in September 2019.

### **Communication with parents**

Please ensure that the School has your correct contact details. If you have changed your mobile number or if you are not receiving text messages contact the office. The School Website, Facebook page and Twitter accounts are important sources of information for parents.

### **Parents' Association/Student Council meetings with the Board of Management in May 2019**

The Parents' Association and the Student Council Executive met with the Board of Management on May. This was a very engaging and worthwhile encounter. The Board acknowledged and thanked the parents for the wonderful support the school receives from them.

The Student Council presented an excellent report to the Board on the extensive list of Council activities during the year.

### **Supervised Study**

Supervised Study will be as follows from September 2019

Monday & Tuesday                      4.15p.m. – 6.15p.m.

Wednesday, Thursday & Friday      3.45p.m. – 6.15p.m.

### **Contact in August**

You will receive a detailed letter from me next week outlining the main issues for the 2019-2020 academic year.

May I take this opportunity to thank you for sending your daughter to our school. This school is a wonderful school, full of commitment, hard work and dedication to our students.



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Please contact me at any time should any issues arise.

May God bless you

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**Eileen Kennelly  
Principal**

**[eileen.kennelly@preslistowel.ie](mailto:eileen.kennelly@preslistowel.ie)**

### **Members of the Board of Management**

#### **Trustee Nominees**

Shay Downes      Chairperson  
Sr. Mary McMahon  
Ed Hayes  
May Frances Behan

#### **Parents' Association Nominees**

Dorothy Stack  
Deirdre O'Neill

#### **Staff Nominees**

Gerard Tarrant  
Lisa Whelan