



**Meanscoil na Toirbhirte**

**Lios Tuathail  
Co. Chiarraí**

**Presentation Secondary School**

**Listowel  
Co. Kerry**

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25<sup>th</sup> November 2020

### **The Use of mobile phones during the school day and the School App**

#### **Mobile phones**

It has come to our attention that an increasing number of students, who wish to go home early from school, in the course of the school day, are contacting their parents/guardians directly on their mobile phones

The rules regarding mobile phone use are very clearly stated in the Behaviour Code, phones are to be turned off and in bags /lockers all day.

***‘The possession and/ or use of mobile phones at any time during the school day or on the school grounds or within the school building is prohibited’.***

***• Mobile phones must be switched off and placed in lockers or school bags as soon as students arrive in school every morning.***

- Phones MUST remain in lockers or school bags until the end of the school day.*
- Students MUST NOT use their phone and/or have their phone on their person during the school day.*
- Students in breach of this rule will have their phone confiscated until the end of the school day*

*Parents/guardians who need to contact students while they are in school MUST do so via the School Office.*

*Students who need to contact parents while they are in school MUST also do so by using the phone in the School Office.*

*The school will facilitate parents/guardians who need to phone or text the school with a message for their daughter.*

*The school office phone number is: 068-21452. A student will also be facilitated by the school office should she wish to phone or text a message to a parent/guardian in an emergency.*



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We have a responsibility to monitor the students in our care, attendance/leaving early

I wish to highlight to you that if a student is feeling sick/unwell (and they want to go home) they tell their teacher (or supervisor at break/lunch/)

The teacher will inform the office, the office will record that the student was sick and wants to go home.

The office will ring the parent/guardian. The student stays in their class until the parent/guardian has contacted the office to say that they are outside the school.

**If a parents rings the office to say that their daughter has contacted them, they are breaking the rules of the Behaviour Code, as agreed by the whole school community**

**This matter will be dealt with as a breach of the Behaviour Code rules regarding the use of mobile phones.**

### The School App

Our new school app launched on Monday, November 16th. The app has many features, most importantly it allows parents/guardians to **submit absent and permission to leave early forms** directly to the school through the app.

**Therefore we are asking all parents/guardians to communicate their daughter's absence/leaving school early via the school app**

All parents/guardians are asked to download the app.

All of the parents/guardians who have the app downloaded before the end of November will be entered into a raffle to win one of six one4all\* vouchers, with one winner from each year group. The app can be found in the App Store by searching 'Pres Listowel' or 'Preslistowel' with no space on certain phones.