



**Meanscoil na Toirbhirte**

**Lios Tuathail  
Co. Chiarraí**

**Presentation Secondary School**

**Listowel  
Co. Kerry**

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**22<sup>nd</sup> October 2020**

Dear Parents/Guardians,

I hope that you and your family are safe and well at this time.

I wish to share some information with you.

### **Year Head Team 2021-2022**

I encourage you to contact the Year Head if you wish to discuss your daughter's progress or if you have any pastoral care concerns.

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|---|--|
| Year Head to First Years: Ms. Jessica Keane         | <a href="mailto:jessica.keane@preslistowel.ie">jessica.keane@preslistowel.ie</a>           |
| ✚ Year Head to Second Years: Mrs Margaret Daly      | <a href="mailto:margaret.daly@preslistowel.ie">margaret.daly@preslistowel.ie</a>           |
| ✚ Year Head to Third Years: Ms Sinead Breen         | <a href="mailto:sinead.breen@preslistowel.ie">sinead.breen@preslistowel.ie</a>             |
| ✚ Year Head to Fifth Years: Ms. Denise Galvin       | <a href="mailto:denise.galvin@preslistowel.ie">denise.galvin@preslistowel.ie</a>           |
| ✚ Year Head to Sixth Years: Mrs Muireann O'Sullivan | <a href="mailto:muireann.osullivan@preslistowel.ie">muireann.osullivan@preslistowel.ie</a> |
| ✚ Year Head to LCA 1 &2 Mrs Norma Dowling           | <a href="mailto:norma.dowling@preslistowel.ie">norma.dowling@preslistowel.ie</a>           |

### **Use of Compass, our new administration system**

You will have received information and log in details regarding the Compass Administration App.

Please ensure that you have downloaded and logged into the app. All attendance notes are to be inputted on the Compass App.

You will receive information in the coming week regarding viewing your daughter's midterm October 2021 report. The details of which will be shared with you as a notification on the Compass App



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### **Sunday 21<sup>st</sup> November Presentation Day Mass**

Presentation Day this year takes place on Sunday 21<sup>st</sup> November. As always the school community participates in the Parish 11.30am Sunday Mass. We wish, at every opportunity, to acknowledge the contribution of the Presentation Sisters to education in North Kerry.

### **Monday 7<sup>th</sup> December 2020**

Each school has to be open for 167 days in each academic year. We returned to school on Thursday 26<sup>th</sup> August, which leaves us on 170 days and with 3 day to close during the school year. The school will be closed for staff and students on the following days:

- ✚ Monday 22<sup>nd</sup> November
- ✚ Wednesday 8<sup>th</sup> December
- ✚ Friday 18<sup>th</sup> March

### **Parent/Teacher Meetings**

The new Principal Katherina Broderick will be in contact with you after the midterm break regarding parent/teacher meetings.

### **The Board of Management Agreed Report**

The Board of Management Agreed Reports are available on the school website

### **Social Media Platforms**

Presentation Secondary School has various social media platforms which you can follow us on and keep up to date with news and events.

Our website is [www.presentationsecondarylistowel.ie](http://www.presentationsecondarylistowel.ie)

Twitter account @pressec\_pss

You can find us on Facebook under @PresSecListowel. We would appreciate a like, a follow or even a look at the website.



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**Presentation Secondary School Board of Management 2019-2022**

I wish to remind you about the composition of the Board of Management. Board meetings are held every month

Trustee Nominees

Chairperson: Mr. Shay Downes  
Ms. Mary Frances Behan  
Marie O'Connor  
Mr. Ed Hayes

Parents' Association

Ms. Debbie Hannan  
Ms Elaine Frizell

Staff

Ms. Norma Dowling  
Ms. Margarte Daly

**The Board of Management Agreed Report**

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**Thank you message**

As I retire from my position as Principal of the school today, I wish to thank you for your support and cooperation since 2014. I have loved and enjoyed my years in Presentation Listowel, in the company of wonderful young women, dedicated staff and committed parents/guardians.

I wish you and your daughter(s) every blessing.

Kind wishes

*Eileen*

**Eileen Kennelly  
Principal**