

## Agreed Report - BOM meeting 7<sup>th</sup> March 2023

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*A meeting of the Board of Management (BoM) of Presentation Secondary School took place on 7<sup>th</sup> March 2023*

**Attended by:** Shane O'Donoghue (trustee nominee) chairperson

Jessica Keane (staff nominee)

Christy Kileen (Trustee nominee)

Dr Brendan O'Donnell (trustee nominee)

Catherine Heaphy (parent nominee)

Carmel Kelly (parent nominee)

Mary O'Keeffe (trustee nominee)

Catherine Kennedy (staff nominee)

Katherina Broderick (secretary to Board)

**Apologies:** N/A

*The following is the agreed report from the BOM meeting:*

**Members of the student council of the school presented an outline of their work to the Board.**

Aoibh Lennon & Laura Purcell were thanked by the chairperson on behalf of the Board for their (and the rest of the council members) commitment to the school. The chairperson affirmed the students' dedication to the work of the council and acknowledged the importance of having their voice heard in the day to day running of the school.

In particular the chairperson thanked Ms Barry, Ms Brosnan and Ms Daly for their leadership of the Council and for the facilitation of the meetings during lunch time.

**Following the opening prayer**

**Minutes** of previous meeting were proposed and seconded

**Votes of sympathy** were expressed to those who were recently bereaved

All **correspondence** received was reviewed

### **Retirement of Caretaker**

The board wished John Ryan, caretaker every happiness in his retirement and thanked him for his service to the school for the past 20 years.

The board approved the appointment of part time caretaker for the interim.

### **Personal Leave**

Requests for personal leave were approved

### **Job Share**

Request to job share for 2023/2024 were approved in line with DES circular.

### **Finance Committee:**

- ▶ Report from subcommittee was presented
- ▶ CEIST FSC report approved

### **School Organisational Matters:**

#### **Policy Ratification –**

- ❖ Anti Bullying Policy survey of parents – findings were discussed
- ❖ The school Mobile phone policy was discussed and will be revisited at the next meeting
- ❖ Code of Behaviour review – a detailed outline of the review process was presented to the Board
- ❖ **Policy on Early Departure from school** – an amendment to the policy was ratified
- ❖ **Out of school trips policy** - a draft policy was discussed to be ratified at the next meeting

### **Child Protection**

No reports

Child protection oversight report was completed and signed by the Chairperson

### **Anti Bullying**

No reports

Helping Hands Intervention programme was noted. Staff training was provided for Year Heads

Friends for Life Programme is being presented to year groups at junior cycle

### **Buildings**

Updates on all projects currently underway were presented to the Board.

### **Allocations & Enrolment**

Current allocations from DES were presented. A curricular Concession form is being sent to DES.

Applications for transfers to the school were approved.

### **Board of studies**

The board of studies was ratified by the Board of Management

### **SSE**

The School Improvement plan and targets was presented to the Board

### **Post of Responsibility**

The Board received an update of needs and priorities and roles and responsibilities of post holders in the school.

### **Health & Safety**

Three quotations for H& S audit were reviewed and decision on provider was made.

### **Building**

Updates on current building projects was presented to the Board

Application for rooflight replacement was approved for submission

### **Parents' Association**

No report

### **School Calendar**

School calendar for 2023/2024 & **Circular 0072 2022** was discussed and the calendar will be ratified at the next meeting.

**Ethos in Action-** an outline of recent activities to promote school ethos in the school was presented.

- ▶ Retreats planned for all year groups
- ▶ Students participated in Ceiliúradh Ceist
- ▶ Prayer service with Sr Consolata for Feb. 1<sup>st</sup>
- ▶ Mass celebrated for Catholic Schools Week in parish church
- ▶ Ashes distributed on Ash Wednesday
- ▶ Students attending Ceiliúradh na Nóg next week in Tralee

### **Principal's report**

Katherina Broderick outlined a range of school activities which have taken place since the last meeting Principal outlined some of the many school activities which have taken place since last meeting including:

The **Kerry Cross Country Championships** 2023 took place in Killarney today where 6 students participated across 3 grades

Four 5<sup>th</sup> year students (Marie, Jodie, Faith and Rebekah) qualified for final in the

### **Díspóireacht Gaeilge**

**Creative Cluster Culture** Initiative is proving very successful with a number of joint activities underway with all 4 schools participating.

Five elements that we are focusing on

1. Dance - Workshops [2nd, 3rd and 10th March]
2. Writing - Walking Tours [20th and 6th March]
3. Art - Students will be encouraged to create art pieces relating to the heritage of Listowel.
4. Music - 31st March.
5. Drama - Matinée.



### Visits to Colleges Open days

#### STEM activities

- ▶ Amazon Get IT programme
- ▶ iWish Women in STEM conference
- ▶ Junior Achievers Ireland
- ▶ SciFest @ School 7<sup>th</sup> March 1<sup>st</sup>, 2<sup>nd</sup> and TY.
- ▶ 5<sup>th</sup> and 6<sup>th</sup> Years will visit Teagasc Research Farm Moorepark 14<sup>th</sup> March.

**Badminton** - County Tournament took place in January. School was represented at U14, U16 & U19 age groups.

- ▶ U16 team were crowned County Champions and now progress to Munster finals.
- ▶ U14 team finished runners up.
- ▶ U19 team finished second in their group on the day.

#### New Jerseys

- ▶ 1<sup>st</sup> Year Basketball team received their new jerseys, sponsored by Listowel Credit Union
- ▶ New jerseys from the Lidl 'Serious Support' Competition

#### Football

LGFA Workshops with Tipperary Player Samantha Lambert: first workshop took place in January and the second will take place in April (Date TBC).

**Soccer**

- The U16 Soccer team had their first game against Abbeyfeale
- Two more games in the upcoming weeks

The Board acknowledged the range of activities and opportunities offered by staff to students in the past few weeks. The Board expressed thanks to all staff who give of their time to support the extracurricular calendar in the school. Lunch time and after school activities would not be possible without the goodwill of staff and the Board wished this to be acknowledged.

**Next Board meeting** – Tuesday 25<sup>th</sup> April 2023 4:30pm