

## Agreed Report - BOM meeting 31<sup>st</sup> January 2022

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*A meeting of the Board of Management (BoM) of Presentation Secondary School took place on 14<sup>th</sup> December 2021*

### **Attended by:**

Mr Shay Downes (Chairperson), Ms Marie O'Connor (Trustee), Ms Norma Dowling (Teacher), Ms Margaret Daly (Teacher) Ms Debbie Hannan (Parent)

Ms Katherina Broderick Secretary BOM

**Apologies:** Ms Elaine Frizelle (Parent) Mr Ed Hayes (Trustee)

*The following is the agreed report from the BOM meeting:*

**Following the opening prayer the chairperson welcomed Katherina Broderick as secretary to the Board and wished her well as she begins her tenure as principal of Presentation Secondary School.**

**Minutes** of previous meeting were proposed and seconded

**Votes of sympathy** were expressed to the following who were recently bereaved

- Bridie Stack
- Teresa Culhane
- Lisa Whelan
- Elaine Frizelle
- Clare Ryan

All **correspondence** received was reviewed

### **Personal Leave & parental leave**

Request for retraction of parental leave was approved

All personal leave taken was approved

### **Finance Committee:**

- ▶ Update on School finances was provided – CEIST FSC report approved
- ▶ The Board will consider another appointment to the Finance Committee to be confirmed at next meeting
- ▶ Jayne Gleeson will be co-opted where necessary
- ▶ The Finance Committee will meet one week prior to each Board meeting

- ▶ FSC report will be approved at all BOM meetings and submitted to CEIST with BOM Minutes

### **School Organisational Matters:**

#### **Post of responsibility**

The Board approved the review of the Posts to take place in term 2 of this academic year

#### **Croke Park calendar**

The revised Croke Park calendar was ratified

### **School Organisational Matters:**

#### **Fundraisers:**

- The Board approved the internal school Christmas fundraiser. This is the first of a number of fundraisers to support the purchase of a full class set of laptops for use by all subject departments in the school. Jayne Gleeson & Dolly Stack were thanked for their work on this initiative.
- LCVP class raised €735 for Our Lady's Hospital for Sick Children, Crumlin in a Bake sale teacher involved Teresa Culhane
- Student Council raised €750 for Jigsaw in a Bake sale – teacher involved Anne Brosnan
- Collection for St Vincent de Paul is ongoing - teacher involved Anne Brosnan
- Care packs collection for residents of Aras Mhuire- teacher involved Anne Brosnan
- The Board thanked all involved in the fundraisers for their commitment and support of the chosen causes.

### **SPSS (COVID 19 Inspection)**

- ▶ The principal informed the Board of the recent DES inspection on the implementation of the COVID 19 Response Plan. The principal acknowledged the work completed by the school's LWR Catherine Kennedy which was also complimented by the inspector.
- ▶ Child Protection level 1 inspection was also conducted

**Canteen** – the Board approved the reintroduction of Canteen facilities for the school after Christmas.

**Policy Ratification –**

- ❖ Reviewed Anti Bullying Policy was ratified

**Child Protection**

No reports.

Child protection oversight report was completed and signed by the Chairperson

**Anti Bullying**

No reports

**Health & Safety**

No reports

Fire drill was completed this month.

**Building**

The Principal presented report on damage to school prefabs following storm Barra. The Engineer's report was presented

Recent correspondence from Cormac Kane (architect) for the new building was also discussed.

**Parents' Association**

It is hoped the Parents' Association will meet in term 2 and new members are welcome.

**Ethos in Action**

Margaret Daly outlined recent events and activities where the school ethos was supported and developed.

- November Prayer services
- Presentation Day Mass
- Advent wreath and intercom explanations
- First year Advent Prayer service conducted online
- All first year students visited Nano Nagle Place, Cork

### **Principal's report**

Katherina Broderick outlined a range of school activities which have taken place since last meeting

- Online information evening for prospective students and parents (presented by Katherina Broderick, Marguerite Linnane and Jessica Keane)
- Open day for prospective students and parents the Board thanked staff and students who volunteered to participate in this very successful morning.
- 5<sup>th</sup> year students attended Writers' Week Poet Laureate in St John's Theatre
- Stand up Awareness week was very successful lead by Mary O'Connor (Wellbeing Coordinator)
- Students were featured in local and national press for the launch of the Listowel Food Fair BIM promotion

The Board congratulated

- Katie Hannan, Kelli McGrath & Sarah Lynch on their selection to the Kerry Minor Football team and Aimee Woods on her selection to the U16 Kerry Panel
- U16 and U19 basketball teams have both qualified for the South West regional finals
- Katie Trant, Noelle Dillon, Méabh Kennelly and Eimear Buckley on winning first place in the MTU Biobody Sustainable Beauty. Teacher involved Norma Dowling

### **Agreed report & Conclusion**

**Next Board meeting – January 2022**