

Agreed Report - BOM meeting 20th December 2022

A meeting of the Board of Management (BoM) of Presentation Secondary School took place on 20th December 2022

Attended by:

Shane O'Donoghue chairperson

Jessica Keane

Catherine Kennedy

Mary O'Keeffe

Dr Brendan O'Donnell

Catherine Heaphy

Carmel Kelly

Katherina Broderick (secretary to Board)

Apologies: Mr Christy Killeen

The following is the agreed report from the BOM meeting:

Following the opening prayer

Minutes of previous meeting were proposed and seconded

All **correspondence** received was reviewed

Personal and parental Leave

Requests for personal and parental leave were approved

Retirements

Martin Hayes has retired from his role with the school and the Board acknowledged and thanked him for his work on behalf of the school and wished him well for the future.

Elaine Keane, teacher, retired on December 4th The Board thanked Elaine for her service and contribution to the school and wished her a happy retirement.

Finance Committee:

- ▶ Update on School finances was provided – CEIST FSC report approved

School Organisational Matters:**Post of responsibility**

The Board approved 3 Assistant Principal II appointments.

Junior Cycle results

The Board congratulated the students on the excellent results received and acknowledged the commitment of staff to ensure students achieved such high grades.

Policy ratification

The following policies were ratified

- **Personal Leave Policy**
- **Credit Card Policy**
- **Release for State Exams work**
- **Admissions Policy**
- **Policy on early departure from school**
- **Policy on students leaving school at lunch time**

School Self Evaluation (SSE)

The principal updated the Board on the SSE process

Child Protection –

- The Child Protection Oversight Report was completed by the Board and signed by the principal and chairperson
- The Board noted that Relationship and Sexuality Education (RSE) workshops were offered to Leaving cert, 5th and 3rd year students in term 1 of the academic year.

Anti Bullying

1 report now closed

Health & Safety

No reports

Building

- The Board received updates on the Building projects
- A building sub committee was formed

Parents' Association

No reports

SSE

The principal updated the Board on current SSE targets

Ethos in Action- an outline of recent activities to promote school ethos in the school was presented.

Transition Year trip to Paris

The outline dates and costs of the trip were approved by the Board

BT Young Scientist

The Board noted the tremendous success for the school to have 3 projects qualify for the BT Young Scientist in January. The Board congratulated the students and staff on their achievement and wished them well for January in the RDS. An outline of costs was presented by Catherine Kennedy. The Board made suggestions for sponsorship to be followed up.

Principal's report

The principal outlined a wide range of school activities which have taken place since the last meeting including:

The following student achievements were acknowledged and congratulated.

- ▶ NUIG scholarship award for Ciara Fitzgerald (Leaving Cert 2022) for outstanding success in Leaving Cert
- ▶ 'Fergal Quinn Award' for Leaving Cert Applied 2022 students, Emily McCarthy and Sinead Lynch- achieved the highest grades in this region
- ▶ Leaving Certificate 2022 & LCA teachers including the LCA coordinator(Ms Dowling) were also commended for the above achievements

- ▶ Debating success both in Díspóireacht Gaeilge, UCC Philosoph Society.
- ▶ A number of fundraisers have taken place this term
- ▶ Students prepared 'care packs' for residents of Arás Mhuire and provided musical entertainment for residents
- ▶ Planning for the new library is underway. A student committee is formed and furniture has been ordered.
- ▶ Sporting activities and achievements were commended
- ▶ The introduction of Volleyball as an extracurricular activity was noted as a very positive initiative for the school
- ▶ The school's successful application for both The Creative Schools and the Creative cluster was commended and the Board looks forward to hearing of the projects' development in the months ahead
- ▶ Theme weeks – *Business, Stand Up Awareness, Presentation Week & Science Week* have been celebrated with a wide range of events, workshops and presentations.
- ▶ A very successful Careers Information evening was commended as wonderful opportunity for students and parents. The Board was delighted to hear of involvement of past pupils in the various presentations.
- ▶ 'Think languages day' was very successful – led by TY students & Language teachers
- ▶ On Friday, 11th November Minister for Education Norma Foley visited the school.

The Board congratulated staff and students for a very successful and productive first term.

The staff who were involved in the above activities, curricular and extracurricular, were thanked for their commitment to the school.

Finally, the Board wished the whole school community a happy and peaceful Christmas and a happy new year.

Next Board meeting – Tuesday, 31st January 2023