

Agreed Report - BOM meeting 31st January 2022

A meeting of the Board of Management (BoM) of Presentation Secondary School took place on 31st January 2022

Attended by:

Mr Shay Downes (Chairperson), Ms Marie O'Connor (Trustee), Ms Norma Dowling (Teacher), Ms Debbie Hannan (Parent) Mr Ed Hayes (Trustee)

Ms Katherina Broderick Secretary BOM

Apologies: Ms Elaine Frizelle (Parent) Ms Margaret Daly (Teacher)

Absent : Mary Frances Behan

The following is the agreed report from the BOM meeting:

Following the opening prayer

Minutes of previous meeting were proposed and seconded

Votes of sympathy were expressed to those who were recently bereaved

All **correspondence** received was reviewed

Personal Leave

Request for personal leave was approved

Approved Leave

Request by staff member for leave to assess LCA tasks was approved

Job Share

Requests to job share for 2022/2023 were approved in line with DES circular. Job Share policy developed

Finance Committee:

- ▶ Update on School finances was provided – CEIST FSC report approved
- ▶ The school accountant Mr Leo Hudson attended the meeting and updated the Board on annual school accounts. Following discussion four key areas were agreed as a focus for cost reduction. 1. Light & Heat 2. IT contract 3. Phone 4. Photocopying

School Organisational Matters:

Post of responsibility

The Board approved the review of the Posts

School Organisational Matters:

Fundraisers:

- Jayne Gleeson & Dolly Stack were thanked for their work on the Christmas fundraiser

SPSS (COVID 19 Inspection)

- ▶ Inspection report on SPSS was presented. School met all requirements. The board acknowledged the work completed by the school's LWR Catherine Kennedy which was also complimented by the inspector.
- ▶ Child Protection level 1 inspection was also conducted

Policy Ratification –

- ❖ Reviewed Critical Incident Policy was ratified

Child Protection

2 reports

Child protection oversight report was completed and signed by the Chairperson

Anti Bullying

1 report

Health & Safety

No reports

Building

Parents' Association

It is hoped the Parents' Association will meet and new members are welcome.

Ethos in Action- an outline of recent activities to promote school ethos in the school was presented.

Principal's report

Katherina Broderick outlined a range of school activities which have taken place since the last meeting

- Celebrations for Ceiliúradh CEIST – a number of activities have been undertaken in the school

Short video of activities here <https://we.tl/t-Ai2fkvYzpF>

- Sr Consolata (former principal) visited the school and unveiled Art piece at prayer service in the school hall.
- St Brigid's crosses made and distributed to residents of Aras Mhuire
- Various activities for Catholic School's week
- Christmas prayer service for whole school
- Treasure hunt to fundraise for update of school library
- Very successful TY taster day was held in January
- Senior cycle programmes Information evening for parents and students

The Board congratulated the following

- ❖ Norma Dowling and MTU award winners
- ❖ Michael Daly, Sinead Breen, Emma Kelly & Carmel Hudson for recent Sporting successes (basketball, football, badminton and introduction of rugby to the school)
- ❖ RE teachers for Catholic School's week and Ceiliuradh CEIST events & activities
- ❖ Catherine Kennedy for SPSS inspection success
- ❖ Brian Coffey for GAISCE Award received
- ❖ Stacey Ahern & Book club members for fundraising for update of Library
- ❖ Anne Brosnan and Student council for fundraisers and presentations to local charities at Christmas
- ❖ Eilish Burke, Anne Brosnan and Jenni Molyneaux for student council meetings and activities. Twinning with Mitchelstown student council was very successful

- ❖ Lisa Whelan for leading Safer Internet Day events and supporting training of SID ambassadors
- ❖ Claire O’Riordan for Art piece for Ceiliuradh CEIST and St Brigid’s crosses
- ❖ Mary O’Connor for leading Jigsaw OGS programme. New Committee formed.

On behalf of parents Debbie Hannan thanked the principal and staff for the introduction of the school canteen which is enjoyed by students and the introduction of online Teams Parent Teacher meetings which was noted as very successful and positive and are greatly appreciated by parents and guardians.

Next Board meeting – March 7th 2022