

## Agreed Report - BOM meeting 30<sup>th</sup> January 2024

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*A meeting of the Board of Management (BoM) of Presentation Secondary School took place on 30<sup>th</sup> January 2024*

**Attended by:** Shane O'Donoghue (trustee nominee) chairperson

Jessica Keane (staff nominee)

Dr Brendan O'Donnell (trustee nominee)

Catherine Heaphy (parent nominee)

Carmel Kelly (parent nominee)

Christy Killeen (Trustee nominee)

Katherina Broderick (secretary to Board)

### **Apologies**

Catherine Kennedy (staff nominee)

Mary O'Keeffe (trustee nominee)

*The following is the agreed report from the BOM meeting:*

**Leo Hudson, CEIST Accountant attended the meeting and gave an overview of annual school accounts.**

### **Following the opening prayer**

**Minutes** of previous meeting were proposed and seconded

All **correspondence** received was reviewed

### **Personal Leave**

Requests for personal leave were approved

### **Finance Committee:**

- ▶ CEIST FSC report was presented to the Board.
- ▶ The Finance committee; Brendan O'Donnell, Carmel Kelly, Katherina Broderick met in advance of the Board meeting and approved the Finance sub committee reports and CEIST FSC report

### **School Organisational Matters:**

**Policy Ratification** –personal leave policy & job Share Policies were ratified

### **Child Protection**

**The Board formally adopted Child Protection oversight report**

✓ signed by chairperson.

### **Anti Bullying**

- ▶ No reports of Bullying for this meeting.
- ▶ **Principal informed the Board that the Helping Hands Anti Bullying Programme was underway and a case study from December 2023 was shared**
- ▶ More staff training took place in January (Croke Park)
- ▶ All year groups teams will be reviewed after the mid term break

### **Health & Safety**

No reports

### **School Self Evaluation**

An outline of the school's targets for 23/24 was presented and Action Plan for implementation. Updated evidence gathered since the last Board meeting was presented.

### **SEN**

An updated Continuum for support was presented

### **Building**

Updates on current building projects were presented to the Board

### **Parents' Association**

Next parents' association meeting is being planned. Visiting speaker is currently being researched

### **Teaching & Learning**

Results of LC exams was analysed and the Board commended the teaching staff for the excellent results achieved in subject areas

The Board invited the Teaching and Learning committee to make a presentation on progress to date in a future BoM meeting

**SEN- NEPS review** - report on audit of Spelling & Grammar Waiver applications. The Board advised staff of the precipitous nature of advising students or parents to seek a waiver unless all evidence has been gathered in line with SEC guidelines. The Board commended the School on the provision of SEN and excellent record keeping that is underway in the school.

#### **Ethos in Action-**

An outline of recent activities to promote school ethos in the school was presented.

**Post of Responsibility** – the board initiated the POR Biennial review

**ASTI meeting** – the Board requested a report on the visit of Bernard Moynihan to the school

#### **Principal's report**

The principal outlined a range of school activities which have taken place since the last meeting to include:

- BT Young Scientist success and fundraising to support students' attendance at the RDS was outlined
- Success in Díospóireacht Gaeilge, Basketball, Football, Badminton
- RSE workshops provided to students – parent meeting also held in school
- Creative Cluster well underway
- Creative Arts project – at planning stage
- BLAST programme – dance workshops provided for our students
- Girls Go Circular TY programme completed – Microsoft visit awarded to school
- STEM Passport for Inclusion offered to TYs
- Principal updated the Board on allocations and enrolment to date. Curricular Concessions application underway
- Board of Studies meeting update provided
- Programmes update provided (TY & LCA)

- Student council visit to Cork City Council
- Musical – huge success – the Board commended the staff and students for the successful school musical with attendance of over 1,800 people to all 7 shows.

The chairperson thanked the principal and staff for the ongoing opportunities offered to students.

**Next Board meeting – Tuesday, 27<sup>th</sup> February** Special Purpose POR, Needs and Priorities meeting  
**19<sup>th</sup> March next in person full Board meeting.**