

Presentation Secondary School Listowel

Co. Kerry



School Partnership Policy

Date of policy adoption

This Policy was ratified by the Board of Management of Presentation Secondary School, Listowel

Signed  Date 14/04/2026
Chairperson, Board of Management

School Partnership Policy

Presentation Secondary School, Listowel and St Michael's College, Listowel

The Boards of Management of Presentation Secondary School and St Michael's College, Listowel, are committed to fostering a collaborative partnership to enhance the educational experience for students. This Educational Partnership brings together the many individual and unique elements of each school and collectively provides for sharing of subject options for both school communities, while recognising, respecting and valuing the identity of each school as an individual provider of education.

This policy outlines the guidelines for cooperation between the two schools.

Subject Options

- Due to the partnership arrangement between Presentation Secondary School and St Michael's College, students are offered a wider range of subject options, enhancing their educational opportunities.
- Parents/guardians are advised that access to any subject in St Michael's College is strictly dependent on sufficient demand for that subject, and that not all subjects will run if minimum numbers are not met.
- Attendance at classes in both schools requires students to adhere to the Code of Behaviour and other relevant school policies. Students understand that the privilege of attending classes in the partner school can be revoked if these policies are breached.

Transport between schools

Parents/guardians should note that the transport service between the schools is an additional facility provided through agreement between both schools to enhance subject choice for students. This service is **not funded by the Department of Education and Youth**, and therefore payment must be made in two instalments: **50% of the fee is due in May of the year prior to the subject commencing**, and the **remaining 50% is due in August before the student begins the subject**.

Full payment must be received by August in order to secure a student's place on the service.

Approval of Activities

- All school-related activities involving both schools must be approved by the Principals/Boards of Management of both schools before any arrangements or bookings for students are made.
- Coordinators of programmes must present a detailed programme of events and activities for approval by the Principals/Boards of Management prior to making or finalizing any arrangements.

Accountability

- Students and staff from each school are accountable to the Principal of their respective school.
- All matters related to students must be referred to the Principal of the relevant school.

Coordination of Programmes

- Coordinators must submit a proposal for any events and activities for approval by the Principals/Boards of Management in the first instance.
- No arrangements should be made with students, parents or outside agencies without prior approval.
- Meetings involving parents/guardians or outside agencies must receive prior approval from the Principals or Boards of Management of both schools.

- Cross-school collaboration on student-related issues should be managed through the appropriate channels, respecting the authority of each Principal.

General Guidelines

- Both schools will work together to ensure that collaborative subject teaching and activities are in the best interests of the students and align with the educational goals and policies of each school.
- Any disputes or issues arising from the partnership activities will be resolved through mutual consultation between the Principals and, if necessary, the Boards of Management.

By adhering to these guidelines, Presentation Secondary School and St Michael's College aim to maintain a productive and harmonious partnership that benefits all students involved.